

MINUTES OF THE MEETING OF THE BOARD OF PUBLIC WORKS, SEPTEMBER 19, 1961

The Board of Public Works met in the office of the Governor, Baltimore State Office Building, Baltimore, Maryland, on Tuesday, September 19, 1961.

There were present:

J. Millard Tawes, Governor
Louis L. Goldstein, Comptroller
Hooper S. Miles, Treasurer.

Also attending the meeting were:

Mr. James G. Rennie, Director, Department of Budget and Procurement
Mr. Albert P. Backhaus, Director, Department of Public Improvements
Mr. Russell H. McCain, Executive Assistant to the Governor.

MINUTES:

The Board approved the minutes of the meetings which were held on July 10, 1961, and August 15, 1961, copies of which have been forwarded to the individual members of the Board for their files.

CONSTRUCTION:

The Board was advised by Mr. Backhaus and Mr. Rennie that in all of the items submitted and recommended to the Board where payment is to be made from the proceeds of the following bond issues:

General Construction Loan of 1953	General Construction Loan of 1957
General Construction Loan of 1954	General Construction Loan of 1958
General Construction Loan of 1955	General Construction Loan of 1959
General Construction Loan of 1956	General Construction Loan of 1960
General Construction Loan of 1961,	

that full regard was had to the provisions of the Acts of each of the following laws and the Amendments thereto pertaining to the above construction loans:

Chapter 780 of the Acts of 1953, and as amended in 1954
Chapter 45 of the Acts of 1954
Chapter 266 of the Acts of 1955, and as amended in 1956, 1957 and 1958
Chapter 98 of the Acts of 1956, and as amended in 1957 and 1958
Chapter 532 of the Acts of 1957, and as amended in 1958, 1959, 1960 and 1961
Chapter 66 of the Acts of 1958, and as amended in 1959
Chapter 804 of the Acts of 1959, and as amended in 1960 and 1961
Chapter 86 of the Acts of 1960, and as amended in 1961
Chapter 885 of the Acts of 1961,

the significant section in point reads as follows:

"And Be It Further Enacted, That no department, board, commission, agency or institution specified or named in this Act shall begin any work with funds secured pursuant to the provisions of this Act unless satisfactory assurances are made to the Board of Public Works that the work described in the individual items of this Act can be completed with the funds specified for each such item respectively."

ARSENAL AND VETERANS MEMORIAL COMMISSION:

See: Miscellaneous, of these Minutes, pertaining to the Pikesville Volunteer Fire and Ambulance Service Co., Inc.

BOARD OF PUBLIC WORKS:

1- The Secretary brought to the attention of the Board a letter, dated September 8, 1961, from Hon. Hooper S. Miles, Chairman of the Baltimore Metropolitan Area Study Commission. The 1962 budget of the Board of Public Works contains an appropriation of \$25,000.00 for the use of this Commission. Since the Commission is to operate on funds provided by other agencies in addition to the State appropriation, request was made that this \$25,000.00 be transferred directly to the Commission in order that it may disburse its own funds.

The Board was also advised that Mr. Stephen D. Moses had been employed as the Executive Director for the Commission.

The Board approved the payment of the \$25,000.00 to the Commission as requested, it being understood that the Commission will keep the Board advised of the use of these funds thru the submission of a financial report.

(cont.)

(Board of Public Works)

2- The Board approved Mr. Rennie's request for permission to transfer from account 06.03.00.25, the amount of \$60,338.00 representing the estimated requirement for State matching purposes for the State Department of Education - Headquarters Unit, under the various titles of the Federal Act, for the 1961-62 academic year. This amount will go to State Educational Agencies to be distributed as needed for State matching under the provisions of the National Defense Education Act of 1958 (Public Law 85-864).

BONDS:

1- See: State Department of Health - Sewerage Treatment Plant Loan of 1957.

2- The Board approved the following item M-12 from the agenda of the Department of Public Improvements, quoted as it pertains to the Annuity Bond Fund:

"All work under the following appropriations having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Department of Forests and Parks:

Item 37, General Construction Loan of 1955, 'Fort Tonoloway State Park: Road and parking area construction' \$ 23.00

Bowie State Teachers College:

Item 98, General Construction Loan of 1954, 'Equipment for Residence Hall' 6,388.60

Military Department:

Item 13, General Construction Loan of 1956, 'Construction of Armory at Salisbury' 1.19

Item 10, General Construction Loan of 1957, 'For site acquisition for Armory in the Dundalk area' 11.37."

BOYS' VILLAGE OF MARYLAND:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Boys' Village of Maryland, with payment to be made from the funds indicated:

Budget Program 11.01.03.04-08 --

F. A. Bartlett Tree Expert Co., for removal of a tree at the site of the new maintenance shop. (16-B) \$ 186.00

General Construction Loan of 1959 - Item 71 --

Salary for Brawner Z. Harding, Field Engineer I, for period from September 6 thru December 31, 1961. (Approved 6-12-61)(M-4) 1,680.29

Employer's Share of Social Security for Brawner Z. Harding, Field Engineer I, for period September 6 thru December 31, 1961. (M-4) 35.43

General Construction Loan of 1961 - Item 64 --

Diale Engineering Company, Inc., for portal entrance. (16-A) 2,000.00 .

CENTRAL LAUNDRY:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Central Laundry, with payment to be made from the funds indicated:

General Construction Loan of 1958 - Item 70 --

John K. Ruff, Inc., for installation of an additional column with regard to corrections to window at Central Laundry Building, fee to Egli and Gompf. (18-A) \$ 589.88

General Construction Loan of 1958 - Item 72 --

Norman W. Meekins, for graded athletic field. (18-B) 3,200.00 .

COMPTROLLER OF THE TREASURY:

The Secretary brought to the attention of the Board a request, dated August 15, 1961, from the Comptroller's office to declare an emergency in the position of Chief, Tobacco Tax Unit, so that a salary adjustment may be made. Also submitted to the Board were the recommendations of the Standard Salary Board.

The Board approved adjustment in salary to properly compensate the position for additional duties and responsibilities and to retain the services of the present incumbent, who has been responsible for the efficient and economical operation of the Unit.

(Forests and Parks)

5- Continued:-

M-9-E - "Reference is made to Item M-12-C, this department's Agenda of November 7, 1960 in which \$5,000.00 for salary and \$150.00 for Social Security was provided for from Item 39, General Construction Loan of 1960, 'Swallow Falls State Forest: Swallow Falls Recreation Area: Extension and improvement of camping area facilities....' to do certain work. It is now requested an additional amount of \$3,500.00 for salary and \$110.00 for Social Security be provided for from the unallocated balance of this bond issue."

M-12 - "All work under the following appropriations having been accomplished it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Department of Forests and Parks:

Item 37, General Construction Loan of 1955, 'Fort Tonoloway State Park: Road and parking area construction' \$ 23.00."

P-3 - "Approval is requested to supplemental right-of-way agreement between the State and the Transcontinental Gas Pipe Line Corporation modifying an existing right-of-way and easement granted in 1950 by the then owner of certain property which is now a portion of the Patapsco State Park; the owner at that time was Dr. Waitman F. Zinn, the property having been acquired by the State on April 29, 1958 by purchase from Thomas F. Maher, Jr. and recorded in R. H. M. 313 - Page 158. This right-of-way was 100 feet wide and the present agreement relocates the right-of-way northwesterly and reduces the over-all width of the right-of-way from 100 feet to 90 feet and includes a temporary easement on the northwesterly side of the right-of-way 25 feet wide for work space; which easement will revert to the State upon completion of the installation of the proposed 36 inch gas line. The right-of-way and temporary easement are shown on Transcontinental Gas Pipe Line Corporation's drawing No. B-2501 which has been transmitted to the Secretary of the Board of Public Works, together with the right-of-way agreement. Consideration for this supplemental right-of-way agreement is the amount of \$34.00."

P-5 - "Approval is requested for execution of Specific Arrangement supplementing Agreement dated October 1, 1954. The referred to Agreement of 1954 authorized the Chesapeake and Potomac Telephone Company of Baltimore City to install a building to house the repeater cable and cross connections with their submarine Chesapeake Bay cable on property of the Department of Forests and Parks, Sandy Point State Park. Inadvertently, the authorized building was not located in accordance with the Agreement and this Specific Arrangement modifies the original Agreement to cover the existing location. The original Agreement called for an annual payment of \$25.00, whereas the new Arrangement specifies an annual fee of \$250.00. This Specific Arrangement has been approved by the Department of Forests and Parks and as to form and legal sufficiency by the State Law Department."

6- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Forests and Parks with payment to be made from the funds indicated:

Budget Program 09.04.00.07-08 --

Reliable Contracting Company, Inc., for Change Order #1 to contract approved 7-10-61 for resurfacing of roads at Sandy Point State Park. (C-18-A) \$ 500.00

General Construction Loan of 1952 -- Item 3.2 --

Payment of the following invoices for expenses in connection with condemnation of the Marmion Tract for Harpers Ferry National Monument, reported as Item P-2-C of this meeting. (I-10-E)

William V. Marmion, Jr.	72.00
John L. Swain, Appraiser	100.00

General Construction Loan of 1957 -

Item 32 - Marriottsville Recreation Area --
Reproduction Specialties, for blueprints for comfort station. (I-10-K) 11.00

Item 33 - Glen Artney Recreation Area --
Carl A. Williams, for trenching for water lines. (M-9-B) CREDIT 75.66
(approved 3-14-61)

Item 37 - Big Run Recreation Area --
Cambria Drilling Company, for drilling of 50' well. (M-9-A) CREDIT 522.50
(approved 6-9-59)

(cont.)

(Forests and Parks)

6- Continued:-

General Construction Loan of 1959 -

Item 18 - Cunningham Falls State Park --

H. S. Ramsburg & Son, for change order #1 to contract approved 4-5-61 for construction of comfort station.(C-18-B) \$1,519.14

Item 18.1 - Cunningham Falls State Park --

H. S. Ramsburg and Son, for excavating test holes for leaching pits at the Manor Area. (I-10-J) 35.00

Item 24.5 - Patapsco State Park --

Charles E. Hogg, Attorney, for settlement transactions of Miller Tract. (I-10-C) (approved 6-12-61) 65.72

Reginald D. Malloy, Attorney, for settlement transactions, Bortle Tract. (I-10-D) (approved 5-15-61) 48.29

The Weber Heirs, Mary Kaufman, et al, for purchase of 4.230 acres, more or less. (P-2-D) 1,500.00

The Weber Heirs, Anna E. Weber, et al, for purchase of 5.373 acres, more or less and improvements. (P-2-E) 7,500.00

Item 31.4 - Assateague Island --

Kathleen M. O'Brien, for stenographic services rendered from June 19 to June 23, 1961 for property acquisition. (I-10-I) (approved 10-21-59) 65.00 .

General Construction Loan of 1960 -

Item 32.5 - Gunpowder State Park --

M. Jacqueline McCurdy, Attorney, for settlement transactions, Mansfield Tract and Mohr Tract. (I-10-B) (approved 7-10-61 and 6-12-61, respectively) 439.03

Item 36.4 - Seneca Creek State Park --

W. E. Beers, for appraisal services of Ballinger, Ramsdell and Hutton properties. (I-10-F) (approved 8-15-61) 575.00

General Construction Loan of 1961 -

Item 22.4 - Gunpowder State Park --

M. Jacqueline McCurdy, Attorney, for titling work.(I-10-A) 360.00

William S. James, Attorney, for titling work. (I-10-A) 300.00

Sutcliffe & Ward, Surveyors, for titling work. (I-10-A) 337.63

James H. Ludlow Associates, Surveyors, for titling work.(I-10-A) 5,269.25 (approved 8-13-59)

Item 22-5 - Gunpowder State Park --

Richard Carter and wife, for purchase of 308.18 acres, more or less and improvements. (This is property which was added to the Gunpowder acquisition by special action of the Legislature at the last session.) (P-2-B) 425,000.00 .

Item 31.5 - Susquehanna State Park --

Edwin H. W. Harlan, Jr., Attorney, for title examination of Cobourn property. (I-10-G) (approved 7-10-61) 150.00

Edwin H. W. Harlan, Jr., for settlement expenses for Cobourn property. (I-10-H) (approved 7-10-61) 55.35 .

DEPARTMENT OF GAME AND INLAND FISH:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Department of Game and Inland Fish, with payment for same from the funds indicated:

Budget Program 3-09.03.00.04-08 --

George M. King, for improvements to Myrtle Grove State Game Refuge (1 shallow water impoundment), with acceptance of lump sum prices for Items 1 and 2, and estimate of \$6,000.00 to cover equipment rental based on unit prices proposed. The project has been approved by the Fish and Wildlife Service and is 75% reimbursable. (Item 6) NOT TO EXCEED 8,100.00 .

DEPARTMENT OF LABOR AND INDUSTRY:

The Secretary brought to the attention of the Board a request from the Department of Labor and Industry, letter dated August 25, 1961, for permission to write off as uncollectible invoice #4772 on boilers now dismantled of the Koppers Company, Inc., in the amount of \$4.00. The Board approved this request.

DEPARTMENT OF MARYLAND STATE POLICE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Maryland State Police with payment to be made from the funds indicated:

- The Green Contracting Company, Inc., for installation of new boiler and conversion of existing boiler and extension of underground steam lines, with acceptance of Base Bid and Alternate #1. Alternate #2 and #3 are rejected. (Item 3) \$37,290.00
- \$32,290.00 - Item 12, General Construction Loan of 1961
- 5,000.00 - Item 10, General Construction Loan of 1961.
- Class, Greenwood & Class, Inc., for sidewalk construction at State Police Headquarters, Pikesville. (20-A) 624.00
- \$352.00 - Budget Program 3-07.05.00.01-14
- 272.00 - Budget Program 3-07.05.00.01-08.
- Budget Program 3-07.05.00.61-61 --
- Sanford Jackson, Inc., for construction of pistol range at Westminster Barracks. (20-D) 5,181.00
- Budget Program 3-07.05.00.01-08 --
- Geo. I. Bollinger & Son, for stone masonry work and pointing the coping and wall in front of the Headquarters Building, Pikesville. (20-B) 375.00
- General Construction Loan of 1960 - Item 20 --
- Everett B. Van Hart, for painting of doors and steel beam at the North East Barrack Garage. (20-C) 115.00 .

DEPARTMENT OF MENTAL HYGIENE:

The Secretary brought to the attention of the Board a request of the Department of Mental Hygiene, dated August 16, 1961, for permission to write-off as uncollectible the various accounts shown for the month of May, 1961, Journal Voucher No. 02184, in the amount of \$3,026.04. This voucher was submitted in accordance with the procedure approved by the Board at its meeting on October 5, 1960, and as approved by the State Comptroller's Office, and State Auditor and the State Law Department.

The Board approved this request.

DEPARTMENT OF MOTOR VEHICLES:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Department of Motor Vehicles, with payment to be made from the funds indicated:

- General Construction Loan of 1960 - Item 6 --
- Allocation for travel and incidental expenses in connection with inspections in the construction of the New Headquarters Building, for Willis D. Witter, Field Engineer II and Ernest T. Streif, Field Engineer I. (M-10) \$ 600.00
- Joseph F. Hughes & Co., Inc., for Change Order #3 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Rummel, Klepper & Kahl. (C-21-A) 1,298.35
- Joseph F. Hughes & Co., Inc., for Change Order #4 to contract approved 2-13-61 for construction of New Headquarters Building, with fee to Fletcher and Fletcher. (C-21-B) 3,099.03 .

DEPARTMENT OF PUBLIC IMPROVEMENTS:

The Secretary brought to the attention of the Board the Monthly Progress Report of the Field Division of the Department of Public Improvements, as of August 31, 1961, copies of which have been furnished to the Board members.

The Board ordered this report filed.

EASTERN SHORE STATE HOSPITAL:

1- The Board approved construction item 3 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Eastern Shore State Hospital:

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|---|---------|------------|
| General Construction Loan of 1958 - Item 28 | List 25 | \$ 730.00 |
| General Construction Loan of 1959 - Item 43 | List 18 | 6,273.13 . |

(cont.)

(Eastern Shore State Hospital)

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Eastern Shore State Hospital, with payment to be made from the funds indicated:

- General Construction Loan of 1958 - Item 28 --
Return of the unused amount allocated for travel and incidental expenses for John A. Armstrong, Field Engineer II, approved 6-12-61, to the unallocated balance of this item. (M-6) CREDIT \$ 17.47
- General Construction Loan of 1960 - Item 48 --
Bateman Photo Print & Blue Print Co., for blueprints in connection with the Superintendent's Residence. (I-8) 45.00
- General Construction Loan of 1960 - Item 49 --
Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract approved 5-15-61 for ventilating system in Medical-Surgical Building. (C-15) 90.00 .

GENERAL EMERGENCY FUND:

1- Upon the recommendation of Mr. Rennie, the Board approved the following allocations from the General Emergency Fund to the agencies indicated:

Board of Public Works - Permanent International Association of Navigation Congresses, Budget Program 06.03.00.15 - Additional \$5,000.00 to supplement the current appropriation of \$10,000.00 to guarantee the amount of combined local support necessary to match the Federal contribution. In the event the total expenses of the Congress are less than the funds available, the State will have first priority on any refund of funds.

State Law Department - \$5,000.00 to pay one-half the salary of an additional Special Assistant Attorney General. The additional Assistant will be assigned one-half time to the Unsatisfied Claims and Judgment Fund Board, which will pay one-half of his salary from the Fund's budget. Legal assistance is needed in the collection of judgments and installment notes which now have an approximate accumulative value of \$450,000.00.

Maryland Veterans' Commission - \$2,552.00 to provide services of a Senior Stenographer and necessary equipment at the Cambridge branch office, with the understanding that the other Junior Stenographer positions in the branch offices are being reclassified by the Commissioner of Personnel to Senior Stenographer, for it would be inadvisable to engage the new employee as a Senior Stenographer while the present employees are classified as Junior Stenographers.

2- The Secretary presented to the Board a letter dated August 31, 1961, requesting the payment to the Baltimore Symphony Orchestra Association, in the amount of \$25,000.00, tentatively approved by the Board at its meeting of June 12, 1961, with the stipulation that it would be advanced when their deficit was liquidated. The Board formally approved the transferr of this amount into the Board of Public Work's Budget Program .16-12 for payment to the Association.

3- The Board approved the following requests from the agenda of the Department of Public Improvements for allocations from the General Emergency Fund to the agencies indicated:

Board of Public Works - \$289.00 to pay invoices for glazing of the partitions for Gasoline Tax Division of the Comptroller's Office, Annapolis State Office Building, into Budget Program 06.03.00.19-08. (Item 8)

Towson State Teachers College - \$3,494.00, tentative allocation for emergency repairs to bridge. (concrete box culvert-and road widening) (Item 24) Budget Program 13.04.07.04-08.

Board of Public Works - \$28.00 for increased cost for larger size portrait to be incorporated in the plaque for Matthew A. Henson Memorial.(C-2-A) (Budget Program .12-12)

Board of Public Works - \$64.00 for small plaque to be installed at Pomonkey High School to commemorate Matthew Alexander Henson. (I-14) (Budget Program .12-12)

LEASES:

1- Mr. Rennie advised the Board of the expiration and cancellation of the following lease:

State Roads Commission - as Lessor - termination of lease as of August 31, 1961, with A. H. Wilson, as Lessee, covering a parcel of land on the north side of US Rt. 40, two miles east of Cumberland, Maryland, with rate annually \$350.00 on this land.

(cont.)

(Leases)

2- Upon the recommendation of the Department of Budget and Procurement, the Board approved execution of the following new and renewal leases for the agencies indicated:

Department of Employment Security - new lease with Lee E. Stine, Inc., as Lessor, covering space in a building to be erected at 401 East Antietam Street, Hagerstown, Maryland, effective for a term of ten years from January 1, 1962, at an annual rental of \$16,200.00.

Department of Mental Hygiene - new lease with Howbren Realty Company, as Lessor, covering space in the ground level basement area of 2305-07 North Charles Street, Baltimore, Maryland, effective for a term of three years from October 1, 1961, at an annual rental of \$5,400.00, with option to renew for 1, 2 or 3 years upon expiration at an annual rental of \$4,800.00--

State Roads Commission - new lease with Leo and Aline R. Ades, as Lessor, covering a parcel of land and improvements located on the east side of U.S. Rt. 50, 300 ft. south of Easton, Talbot County, Maryland, effective for a term of two years from September 1, 1961, at an annual rental of \$3,000, to be used as a soil testing laboratory and related State Roads Commission uses. Unless modified in writing by the parties to the lease prior to the expiration of the original term, the tenancy hereby created shall continue on a yearly basis under the same terms and conditions. Further, the Lessee has the right and option to purchase in fee simple the property leased at and for the sum of \$31,500.00 at the expiration of the original term, upon 30 days' written notice to the Lessor. In the event the option to purchase is exercised, all rental payments paid under the terms of this lease during the original period (\$6,000.00) shall be applied to the purchase price.

State Department of Education - renewal of lease with the Mayor and Common Council of the City of Westminster, as Lessor, covering space in Rooms Nos. 11 and 12, City Hall, Westminster, Maryland, effective for a term of one year from November 1, 1961, at an annual rental of \$480.00.

MARYLAND CHILDREN'S CENTER:

The Board approved construction item 5 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland Children's Center:

General Construction Loan of 1958 - Item 66	List 17	\$ 235.63.
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MARYLAND HOUSE OF CORRECTION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland House of Correction, payable from the funds indicated:

General Construction Loan of 1961 - Item 75 --

Appointment of James Crockett Associates, for a complete survey, plats and description of the property at the intersection of Maryland Route #175 and the entrance road to Maryland House of Correction. This property purchased from Bergeron, approved 8-15-61. (A-3)	NOT TO EXCEED	\$ 575.00
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William W. Townshend, Jr., Attorney at Law, for title search for Bergeron property, approved 8-15-61 and the J. W. Lowekamp property for which purchase is now being negotiated. (I-12)		200.00 .
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MARYLAND PENITENTIARY:

1- Mr. Backhaus discussed with the Board (Item A-4-B of the agenda of the Department of Public Improvements) request of the Department of Correction for expansion of the air conditioning in connection with the Operating Suite at the Maryland Penitentiary, due to the difficulties being encountered in utilizing presently air conditioned areas during operations. Approval was requested for the appointment of S. Yardley Smith, Engineer, for the preparations of recommendations to accomplish air conditioning in the Surgical Corridor, Cleanup, and Doctors' Dressing Rooms, and for the preparation of drawings and specifications for bidding purposes.

The Board approved these requests, with the understanding that the fee, Type "C", will not exceed \$3,000.00 and will be payable from Funds #770-Maryland Penitentiary, State Use Industries.

2- The Board approved Item A-4-A from the agenda of the Department of Public Improvements, quoted as it pertains to the Maryland Penitentiary:

"Reference is made to Item A-1-K of this department's Agenda of August 15, 1961 whereby approval was granted for the appointment of John A. Ahlers, Architect, for the planning and preparation of preliminary plans and specifications for Central

(cont.)

(Maryland Penitentiary)

2- Continued:-

"Office and Storage Building for State Use Industries on a Type "B" fee basis. Due to the fact that the work involved is of the simplest type, it is recommended that the fee basis be changed to Type "A" fee schedule."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland Penitentiary, payable from the funds indicated:

General Construction Loan of 1961 - Item 82 --

Kirby & McGuire, Inc., for Change Order #2 to contract approved
5-15-61 for new wall and guardhouses, with fee to Diver
Brothers. (C-19)

\$ 678.40 .

MARYLAND SCHOOL FOR THE DEAF:

1- The Board approved construction item 2 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Maryland School for the Deaf:

General Construction Loan of 1960 - Item 102 List 11 \$ 31.50 .

2- The Board approved the following item A-5 from the agenda of the Department of Public Improvements for the Maryland School for the Deaf:

"Reference is made to Landscape Architect appointments reported in this department's Agenda of August 15, 1961 as Item A-1-M and A-1-Y to Knecht, Lloyd and Human. Since that presentation the firm has been dissolved, with two landscape architectural firms resulting as follows:

- 1 - Lloyd Associates
- 2 - Knecht and Human

"In arriving at the dissolution the members of the former firm agreed that the two (2) referred to appointments for State work would be retained by Knecht and Human. This arrangement is agreeable to this department, and it is requested that all records in connection with the appointment be changed from Knecht, Lloyd and Human to Knecht and Human."

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland School for the Deaf, payable from the funds indicated:

General Construction Loan of 1959 - Item 97 --

L. J. Keller & Sons, for Change Order #10 to contract approved
12-14-59 for construction of Primary School, with fee to
Fenton & Lichtig. (C-10)

\$ 725.50 .

Return of unused portion of allocation for travel and incidental
expenses for Herbert M. Wood, Field Engineer I, in connection
with construction of Primary School Building. (M-3) CREDIT 45.55 .

MARYLAND STATE REFORMATORY FOR MALES:

1- The Secretary brought to the attention of the Board a report of damage by lightning to a transformer at the Superintendent's residence and to a transformer at the Staff residence, on July 31, 1961.

2- The Board approved construction item 10 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland State Reformatory for Males:

General Construction Loan of 1949 - Item 61B1 List 1 \$ 302.14
General Construction Loan of 1955 - Item 110 List 2 168.46 .

MARYLAND STATE REFORMATORY FOR WOMEN:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Maryland State Reformatory for Women, payable from the funds indicated:

General Construction Loan of 1960 - Item 100 --

Baltimore Sound Engineering, for repairs to damaged wires
for the sound system. (I-13)

\$ 80.00 .

MARYLAND TRAINING SCHOOL FOR BOYS:

1- The Board approved construction item 16 of the agenda of the Department of Budget and Procurement, covering the following expenditures by the Maryland Training School for Boys:

General Construction Loan of 1957 - Item 88	List 46	\$ 140.28
Item 88	List 47	26.46
General Construction Loan of 1958 - Item 55	List 42	484.00 .

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Maryland Training School for Boys, payable from the funds indicated:

General Construction Loan of 1960 -

Item 82 - Harry T. Campbell Sons' Corporation, for road renovation work, with acceptance of low bid and Alt. #1, with fee to Maryland Surveying and Engineering Company, Inc. \$17,499.00

Item 83 - E. & J. Kibler for Athletic Field construction, with fee to Maryland Surveying and Engineering Co., Inc.(23) 39,941.00

General Construction Loan of 1959 - Item 75 --

The General Building and Construction Company, for Change Order #7 to contract approved 4-6-60 for renovation of Kent Cottage, for lost item which cannot be replaced. (C-12) CREDIT 50.00 .

MARYLAND TUBERCULOSIS HOSPITALS:Victor Cullen State Hospital:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract for the Victor Cullen State Hospital, with payment to be made from the funds indicated:

Budget Program 10.01.11.61-61 --

New Jersey Chimney Company, Inc, for Change Order #1 to contract approved 8-15-61 for renovation of radial brick chimney. (C-11) \$ 230.00 .

MILITARY DEPARTMENT:

1- The Secretary advised the Board of fire caused by a shorted switch at the 5th Regiment Armory on September 1, 1961, with damage to beverage cooler in the amount of \$500.00 and to the building in the amount of \$600.00.

2- The Secretary advised the Board of receipt of information of settlement agreed upon for damage by wind storm to the Hyattsville Armory on February 2, 1961, in the amount of \$567.00.

3- Major General Milton A. Reckord, Adjutant General, Military Department, appeared before the Board in connection with Item A-6 of the agenda of the Department of Public Improvements pertaining to the proposed armory in Northeast Baltimore, and assured the Board that all the necessary Federal funds will be available as required.

After due consideration, the Board approved the appointment of F. Edward Tormey, Jr., Architect, on a Type "B" fee basis for the preparation of plans and specifications for the proposed armory in Northeast Baltimore, to accommodate the Medical Units of the Maryland National Guard. Funds for site acquisition were appropriated in the General Construction Loan of 1960, Item 10. However, the architect's fee is payable from Item 8 of the General Construction Loan of 1961.

4- The Board approved agenda item M-12 from the Department of Public Improvements, quoted as follows as it pertains to the Military Department:

"All work under the following appropriations having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Military Department:

Item 13, General Construction Loan of 1956, 'Construction of Armory at Salisbury'	\$ 1.19
Item 10, General Construction Loan of 1957, 'For site acquisition for Armory in the Dundalk area'	11.37"

(cont.)

(Military Department)

5- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Military Department, with payment to be made from the funds indicated:

Harry T. Campbell Sons' Corporation, for new rear parking lot,
new concrete floor for Pol Building, alteration to fill pipes,
and new concrete wash stand at Dundalk Armory, with acceptance
of Base Bid, Alt. #1, 2 and 3. (7-B) \$18,086.00

\$11,197.00 - Item 11, General Construction Loan of 1956
6,889.00 - Item 8, General Construction Loan of 1957.

Budget Program 07.03.00.03-08 --

Abbey Fence Company, for alterations to fence at Dundalk Armory.
(19-B) 93.00

M. L. Klappenberger Company, for replacing condensate pumps at
the Greenbelt Armory. (19-D) 1,050.00

Frank H. Clark & Son, for interior and exterior painting of the
Laurel Armory. (19-E) 4,300.00

Budget Program 07.03.00.03-14 --

Dean & Beavers, for new parking lots, resurfacing and fence
alterations at the Prince Frederick Armory. (7-A) 10,845.00

General Construction Loan of 1957 - Item 8 --

The Potts-Callahan Paving Company, for the construction of a
standard Class "E" combination inlet with its appurtenant
pre-cast concrete curb in connection with the construction
of the new macadam parking lot for Catonsville Armory. (19-C) 375.00

Patapsco Engineering Co., Inc., for Change Order #1 to contract
approved 5-15-61 for paving, concrete curbs, walls, catch
basin and fencing for the Motor Vehicles Storage Building at
Cambridge Armory. (C-20-A) 1,910.05

Allocation to pay salaries of National Guard personnel to oper-
ate heavy equipment for grading, etc. at Dundalk-Essex Armory
Site, Gunpowder Rifle Range, Catonsville Armory Site and the
Towson Missile Site. (M-13) 1,800.00

General Construction Loan of 1957 - Item 10 --

Return to the unobligated balance the remaining unexpended balance
of funds allocated 12-15-60 for gasoline to be used by construc-
tion personnel. (M-11-B) CREDIT 11.37

General Construction Loan of 1956 - Item 11 --

Return to the unobligated balance the remaining unexpended in the
Salary Account, allocated 5-16-60 for Mr. Hildebrand, Inspector
of the Construction Division. (M-11-C) CREDIT 12.23

Return to the unobligated balance the remaining unexpended in the
Social Security Account, allocated 5-16-60 for Mr. Hildebrand,
Inspector of the Construction Division. (M-11-C) CREDIT .36

Return to the unobligated balance the remaining unexpended balance
of funds allocated 2-13-61 for gasoline to be used by personnel
of the Construction Division. (M-11-D) CREDIT 18.88

General Construction Loan of 1956 - Item 12 --

To rescind award of contract to Potomac Edison Company, for exterior
walk and step lighting at the Cumberland Armory. (19-A) CREDIT 500.00

Award of contract to Sterling Electric Company, Inc., for the
exterior walk and step lighting at the Cumberland Armory.
(19-A) 785.00

General Construction Loan of 1956 - Item 13 --

Return to the unobligated balance the remaining unexpended balance
of funds allocated 7-10-61 for cost of blueprinting. (M-11-A) CREDIT 1.19

General Construction Loan of 1960 - Item 12 --

The Potts-Callahan Paving Co., for Change Order #1 to contract
approved 7-10-61 for the new macadam parking lot at Catonsville
Armory. (C-20-B) 320.00 .

MISCELLANEOUS:

1- The Secretary brought to the attention of the Board a request, which had been received by the Governor, from the Pikesville Volunteer Fire and Ambulance Service Company, Inc., for a new Deed to their property, which would be free of the "reversion clause" contained in the Deed approved and executed by the Board of Public Works on December 29, 1950. The conveyance of this property was originally authorized in 1946, from the property of the Maryland Old Line Confederate Soldiers' Home, at Pikesville. The property in question was indicated as Parcel No. 8 on Plat No. 15-42, District No. 3, Baltimore County, dated June 15, 1950, approved by J. Fred Offutt, Roads Engineer.

It was explained that in order for the Fire Company to borrow funds for new construction it would be necessary for the company to have a Deed free of the clause contained in the Deed executed in 1950. Therefore, two deeds were submitted to the Board for approval and execution: One, transferring the property from the Fire Company to the State; and, the other, transferring the property from the State to the Fire Company free of any reversionary clause.

After due consideration, the Board approved the request of the Pikesville Volunteer Fire and Ambulance Service Company, Inc. for a new Deed to their property, and indicated its willingness to execute the necessary documents following approval of same by the State Law Department.

2- Mr. Backhaus reported to the Board under agenda Item C-2-A a request for execution of Change Order #1 to contract originally approved May 15, 1961 with Meierjohan-Wengler for Matthew A. Henson Memorial Plaque. This Change Order covers the cost for increased size of portrait to be incorporated in the plaque in the amount of \$28.00 from the General Emergency Fund into the Board of Public Works Budget Program 06.03.00.12-12.

The Board approved this request.

3- Mr. Backhaus brought to the Board under agenda Item I-14 a request for approval for authorization to the low bidder, Meierjohan-Wengler, for the small plaque to be installed at Pomonkey High School in connection with the commemoration of Matthew Alexander Henson, with payment in the amount of \$64.00 from the General Emergency Fund into the Board of Public Works Budget Program 06.03.00.12-12.

The Board approved this request.

MONTROSE SCHOOL FOR GIRLS:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Montrose School for Girls, payable from the funds indicated:

Budget Program 11.01.05.61-61 --

Penniman and Browne, Inc., for inspection services of repairs made to elevated water storage tank. (I-5) \$ 85.00

Budget Program 11.01.05.04-08 --

Blair Brothers, for exterior painting, caulking and glazing, and carpentry and gutter work at various farm area buildings. (2) 5,323.00

General Construction Loan of 1958 - Item 60 --

I. K. Stoltzfus, for Change Order #2 to contract approved 6-12-61 for repairs to 100,000 gallon elevated water storage tank. (C-13) CREDIT 1,396.45 .

MORGAN STATE COLLEGE:

1- The Board approved construction item 7 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Morgan State College:

General Construction Loan of 1958 - Item 94 List 7 \$ 208.15 .

2- At its meeting of August 15, 1961, the Board declined to approve demolition of the old President's residence at Morgan State College and requested that the Department of Public Improvements obtain bids for the purchase and removal from the site of this house. Advertisements were placed in several of the Baltimore City papers, and the Board was advised (agenda Item M-1-A) that one bid was received, that of Herbert Kaufman in the amount of \$250.00. (This covers not only the removal of the residence but also the adjacent garage.)

(cont.)

(Morgan State College)

2- Continued:-

The Board approved acceptance of this bid, with the funds to be credited to Fund 11, Program 27 of the budget of the Department of Public Improvements in order that expenses in connection with this sale might be promptly taken care of. The balance then remaining is to be transferred to the Annuity Bond Fund Account. Fund 11, Program 27 of the budget of the Department of Public Improvements is to be used as a permanent clearing house account for similar transactions in the future. Any funds remaining after payment of expense items in connection with the disposal of such property thru the Department of Public Improvements are to be transferred to the original source of funds for such property.

3- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts by the Morgan State College, payable from the funds indicated:

General Construction Loan of 1955 - Item 121 --

Return to the unobligated balance the remaining unexpended balance of funds allocated 5-15-61 for award of contract in an amount NOT TO EXCEED \$600.00 to Cummins-Wagner Company for repair and reconditioning of a boiler feed pump. This work was completed for \$465.00. (M-1-B) CREDIT \$ 135.00

Van Reuth & Weidner, Inc., for an additional amount to be obligated under appointment for surveying and preparation of topographic maps of the South Campus area, approved 6-12-61 in an amount NOT TO EXCEED \$2,000.00. It was necessary to exceed the original authorization to present the desired information, with total invoice received in the amount of \$3,296.03. (I-15) \$1,296.03

\$360.27 - Item 101, General Construction Loan of 1959
935.76 - Item 110, General Construction Loan of 1960.

NEW CORRECTIONAL INSTITUTION:

Mr. Backhaus presented to the Board under agenda Item I-11-A a request for payment of expenses of Members of Committee of Prison Officials to a meeting held on August 21, 1961 at the Department of Correction to discuss planning for the New Correctional Institution to be located in Washington County, as follows:

General Construction Loan of 1959 - Item 85 --

E. R. Cass	\$ 130.75
Arthur T. Prasse	117.94
W. F. Smyth, Jr.	134.81
Mark S. Richmond	155.57 .

NEW MARSH WHOLESALE PRODUCE MARKET AUTHORITY:

The Secretary brought before the Board a letter, dated September 15, 1961, received from Weinberg and Green, Attorneys, in accordance with the action of the Board at its meeting of August 15, 1961, at which time approval was given for the issuance of \$150,000.00 of The New Marsh Wholesale Produce Market Authority Bonds, being the Third Series. Submitted with the letter from Weinberg and Green were copies of the Resolution adopted by the New Marsh Wholesale Produce Market Authority on September 7, 1961, and the Proposal from the Equitable Trust Company, dated September 1, 1961, relative to the above proposed issuance of bonds, as well as letter dated September 15, 1961, from Mr. Joseph S. Kaufman, Deputy Attorney General, approving these documents.

Upon motion made by Mr. Hooper S. Miles, State Treasurer, and seconded by Mr. Louis L. Goldstein, State Comptroller, the Board unanimously adopted the following Resolutions:

"RESOLVED: That in response to the request of The New Marsh Wholesale Produce Market Authority, a public corporation of the State of Maryland and an instrumentality of the Mayor and City Council of Baltimore, Maryland, through its Chairman, and based on the certified copy of the Resolution of the Authority adopted September 7, 1961, and the copy of 'Proposal to Purchase \$150,000 The New Marsh Wholesale Produce Market Authority Bonds, Third Series, dated September 1, 1961' from The Equitable Trust Company, dated September 1, 1961, submitted with such request, the Board approves the private sale by The New Marsh Wholesale Produce Market Authority to The Equitable Trust Company, Baltimore, Maryland, for the price of \$151,067, in accordance with the terms and conditions of said Resolution by the Authority, of \$150,000 The New Marsh Wholesale Produce Market Authority Bonds, Third Series, authorized by Chapter 662 of the Laws of Maryland of 1955, as amended by Chapter 845 of the Laws of Maryland of 1957 (hereinafter called the "Act"), dated September 1, 1961 (being the Third Series

(cont.)

(New Marsh Wholesale Produce Market Authority)

"of the \$2,000,000 issue of bonds of the Authority authorized by the Act, the initial series of \$1,250,000 bonds of the Authority, dated March 1, 1959, having been sold pursuant to Resolution of the Board adopted February 13, 1959, and the Second Series of \$100,000 bonds of the Authority, dated March 1, 1960, having been sold pursuant to Resolution of the Board adopted March 14, 1960), all of said bonds bearing interest at the rate of 3% per annum, and maturing in each of the years 1964 to 1976, inclusive, as follows:

<u>Numbers</u>	<u>Maturity</u>	<u>Amount</u>
3-1	March 1, 1964	\$11,000
3-2	March 1, 1965	11,000
3-3	March 1, 1966	11,000
3-4	March 1, 1967	11,000
3-5	March 1, 1968	11,000
3-6	March 1, 1969	11,000
3-7	March 1, 1970	11,000
3-8	March 1, 1971	11,000
3-9	March 1, 1972	11,000
3-10	March 1, 1973	11,000
3-11	March 1, 1974	11,000
3-12	March 1, 1975	11,000
3-13	March 1, 1976	18,000

FURTHER RESOLVED: That the State Treasurer and the State Comptroller are hereby authorized and directed to sign and counter-sign, respectively, in facsimile, said bonds and the coupons attached thereto, as provided by the Act; and

FURTHER RESOLVED: That said State Treasurer and State Comptroller are hereby authorized and directed to execute, acknowledge and deliver any and all instruments, warrants receipts and other documents in connection with the operation of The New Marsh Wholesale Produce Market Authority Bond Sinking Fund, heretofore established by the State Treasury Department, pledged to the payment of the principal of and interest on the bonds of the Authority, including the Third Series of the bonds hereby authorized, and to maintain and have custody of said Sinking Fund on behalf of the Authority and the holders of its bonds, and to cause funds to be deposited into and disbursed from the Sinking Fund for the purpose of paying said principal and interest as the same shall become due, and to perform all other duties with respect to the maintenance of said Sinking Fund, and the investment and disbursement of moneys deposited therein, all as provided in the Resolutions of the Authority authorizing the original issue of its bonds, adopted February 5, 1959, and authorizing the issuance of the Second Series of its bonds adopted March 8, 1960, and authorizing the issuance of the Third Series of its bonds adopted September 7, 1961, a certified copy of which Resolution adopted September 7, 1961, has been presented to this meeting; and

FURTHER RESOLVED: That if at any time the amount of principal of and interest on outstanding bonds of the Authority due and payable shall exceed the amount of funds then credited to The New Marsh Wholesale Produce Market Authority Bond Sinking Fund available for such payment, the State Comptroller and State Treasurer shall forthwith cause to be paid over for the account of the Authority and credited to the Sinking Fund an amount of the State tax levied by the Act sufficient to make up such deficiency, to the end that the State Comptroller and State Treasurer shall cause all payments of principal of and interest on bonds of the Authority to be made on behalf of the Authority as the same shall become due and payable, all as provided in said Resolutions of the Authority adopted February 5, 1959, March 8, 1960, and September 7, 1961."

PATUXENT INSTITUTION:

1- The Secretary submitted to the Board a request of the Patuxent Institution that an emergency be declared for the classifications of Director, Patuxent Institution and of Associate Director, Patuxent Institution, which matter was deferred by the Board at its meeting of August 15, 1961. The original request, dated August 14, 1961, stated that salary adjustments were necessary due to recent adjustments which had been made in the salary for the psychiatric classes throughout the State.

As requested by the Board, Mr. Russell S. Davis, Chairman of the Standard Salary Board, appeared and explained that the Standard Salary Board had approved these classifications for emergency consideration by the Board of Public Works only after a very careful study had been made of the situation.

(cont.)

(Patuxent Institution)

1- Continued:-

After due consideration, the Board declared an emergency to exist in each of the above mentioned classifications in order that suitable salary adjustments might be made, with such adjustments to be effective from the date of approval by the Governor, rather than retroactive to August 2, 1961 as requested by the institution.

2- The Board approved construction Item 8 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Patuxent Institution:

General Construction Loan of 1960 - Item 92	List 8	\$2,485.25 .
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THE CLIFTON T. PERKINS STATE HOSPITAL:

The Board approved construction Item 6 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Clifton T. Perkins State Hospital:

General Construction Loan of 1958 - Item 20	List 77	\$ 39.00 .
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PUBLIC SERVICE COMMISSION:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contract by the Public Service Commission, payable from the funds indicated:

Budget Program 07.13.00.01-14 --

The Hampshire Corporation, for furnishing and installing sound barrier above the partitions of executive offices and hearing room. (Item 10)		\$1,195.00 .
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ROSEWOOD STATE TRAINING SCHOOL:

1- The Secretary reported to the Board that fire loss which occurred on January 6, 1961 in Pembroke Cottage, Rosewood State Training School, is not insurable under the State's blanket policy because the damage was to patient's clothing.

2- The Board approved construction item 11 of the agenda of the Department of Budget and Procurement covering the following expenditures by the Rosewood State Training School:

General Construction Loan of 1953 - Item 55	List 21	\$ 278.00
General Construction Loan of 1958 - Item 33	List 33	420.11
General Construction Loan of 1959 - Item 46	List 27	204.63
Item 46	List 32	3,083.00 .

3- The Board approved Item A-2 from the agenda of the Department of Public Improvements, quoted as follows for the Rosewood State Training School:

"Reference is made to Item A-5-C of this department's Agenda of August 15, 1961 whereby approval was granted for the extension of architectural appointment of Jamison and Marcks to include working drawings and specifications for CLINICAL SERVICES AND RESEARCH BUILDING (154 beds) and RENOVATION OF ROGERS BUILDING (equipment to be requested later) on a Type "B" fee basis. Due to the fact that the work on the Rogers Building to a Type "C" fee schedule. The work for the Clinical Services and Research Building to remain on a Type "B" fee schedule."

4- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Rosewood State Training School, with payment to be made from the funds indicated:

Budget Program 10.03.05.03-08 --

Harvey A. Stambaugh & Sons, Inc., for emergency repairs to Fitzgibbons Package Boiler at the Long Term Care Colony.(17)	\$ 963.00
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General Construction Loan of 1953 - Item 55 --

Colwill Construction Co., Inc., for improvements to School Building. (Item 5)	5,533.00
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Baltimore Photo and Blue Print Co., for blueprints in connection with the street lighting at the School Building.(I-6)	5.40 .
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ST. MARY'S SEMINARY JUNIOR COLLEGE:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the St. Mary's Seminary Junior College, payable from the funds indicated:

Budget Program 13.03.00.04-10 --

Flowers School Equipment Co., Inc., for Change Order #1 to contract approved 8-15-61 for furnishing and installing 34 upholstered auditorium chairs. (C-6-B) \$ 13.60

General Construction Loan of 1960 - Item 112 --

Flowers School Equipment Co., Inc., for Change Order #1 to contract approved 8-15-61 for furnishing and installing 204 upholstered auditorium chairs. (C-6-A) 81.60 .

SOUTHERN MARYLAND CORRECTIONAL CAMP:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Southern Maryland Correctional Camp (Hughesville) by the Department of Correction, payable from the funds indicated:

General Construction Loan of 1960 - Item 90 --

Bacon & Passarelli, Inc., for construction of Southern Maryland Correctional Camp (Hughesville), with acceptance of Base Bid and Alternates 2 and 5, fee to Dodson, Smeallie, Orrick & Assoc. (18-C) \$306,700.00

The Times-Crescent of La Plata, for advertisement in connection with application for Water Permit for the Southern Maryland Correctional Camp. (I-11-B) 10.00 .

SPRING GROVE STATE HOSPITAL:

1- The Secretary advised the Board of receipt of information as to the final settlements agreed upon for the fire loss at the Foster Wade Building of Spring Grove State Hospital on November 23, 1960, the total loss consisting of State's Contents, \$5,830.51 (reported on March 24, 1961), Building, \$97,490.37 and employee's personal property, \$101.45. The Board was also advised that the cost for restoration of the building was \$99,404.53, or \$1,914.16 more than the insurance settlement, of which total cost \$75,000.00 had been paid to the contractor on account, under authority of the Board on June 2, 1961.

The Secretary further submitted to the Board a letter from the Department of Mental Hygiene, dated August 31, 1961, in which request was made for permission to use \$1,914.16 from the settlement being made for the contents of the building toward the cost of restoration of the Foster Wade Building.

After due consideration, the Board approved payment of the cost for the restoration of the Foster Wade Building from the Board of Public Works-Fire Losses State Property Fund, Item 10, to the Cogswell Construction Company in the total amount of \$99,404.53, of which \$75,000.00 was paid on account under date of June 5, 1961, Warrant 15933. \$97,490.37 of the total cost represents the settlement for the building and \$1,914.16 represents a portion of the settlement agreed upon for contents of the building.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Spring Grove State Hospital, payable from the funds indicated:

General Construction Loan of 1959 - Item 57 --

Henry A. Knott, Inc., for Change Order #5 to contract approved 8-8-60 for construction of the Active Treatment Building for Males, with fee to Hopkins & Pfeiffer. (C-16) \$1,533.11

General Construction Loan of 1960 - Item 64 --

Allocation for Donald M. Philbin, Field Engineer II, for travel and incidental expenses in connection with inspections of construction of Infirmary Building. (M-7) 320.00

General Construction Loan of 1960 - Item 58 --

Gardens Blue Print and Photo Print Company, for blueprints of existing building to be used by the hospital in planning replacement of ceilings in Hamilton and White Buildings. (I-9) 42.68 .

SPRINGFIELD STATE HOSPITAL:

Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Springfield State Hospital, payable from the funds indicated:

General Construction Loan of 1959 - Item 52 --

Warfield-Hamm Construction Co., Inc., for Change Order #4 to contract approved 6-6-60 for construction of box culvert and roadway widening over Piney Run, with fee to Rummel, Klepper & Kahl. (C-17)

\$ 382.50

General Construction Loan of 1960 - Item 56 --

Allocation for Herbert M. Wood, Field Engineer I, for travel and incidental expenses in connection with inspections for fire protection facilities in various patient and other buildings. (M-8)

350.00 .

STATE AVIATION COMMISSION:

The Secretary brought to the attention of the Board the matter of formal approval of the Amendment to the Agreement between the Board of County Commissioners of Garrett County and the State Aviation Commission covering the State's participation in the construction of the Garrett County Airport to the extent of \$77,006.00. The General Construction Loan of 1960 appropriated \$37,700.00 toward the cost of this project, and at its meeting of June 12, 1961, the Board approved a further allotment of funds in the amount of \$39,304.62 from the General Emergency Fund toward this project, the total cost of which, based on bids received May 8, 1961, will be \$307,222.50.

Under the terms of the Agreement and as amended, the State will be reimbursed to the extent of fifty percent (50%) of the Revenue, as defined in the contract. In the case of payment from bond issue funds, the Revenue shall first be applied to State Debt Service to the extent of the funds advanced.

The Board approved execution of the Agreement and the Amendment thereof, covering the funds authorized by the Board on April 6, 1960 and on June 12, 1961 toward the cost of the Garrett County Airport.

STATE DEPARTMENT OF EDUCATION:

1- The Board approved Mr. Rennie's request for permission to transfer from account 06.03.00.25, the amount of \$60,338.00 representing the estimated requirement for State matching purposes for the State Department of Education - Headquarters Unit, under the various titles of the Federal Act, for the 1961-62 academic year. This amount will go to State Educational agencies to be distributed as needed for State matching under the provisions of the National Defense Education Act of 1958 (Public Law 85-864).

2- Bowie State Teachers College:-

a. The Secretary advised the Board of receipt of information of settlement agreed upon in connection with the windstorm damage to the gymnasium at Bowie State Teachers College on February 26, 1961, in the amount of \$93.23.

b. The Board approved construction item 12 of the agenda of the Department of Budget and Procurement, covering the following expenditures for Bowie State Teachers College:

General Construction Loan of 1954 - Item 98	List 15	\$ 138.00
General Construction Loan of 1958 - Item 98	List 11	546.00
General Construction Loan of 1960 - Item 114	List 10	7,235.80
Item 114	List 14	915.00 .

c. The Board approved Item M-12 from the agenda of the Department of Public Improvements for the Bowie State Teachers College, quoted as it pertains:

"All work under the following appropriations having been accomplished, it is requested that the unused portion of the appropriation be transferred to the Annuity Bond Fund:

Bowie State Teachers College:

Item 98, General Construction Loan of 1954, 'Equipment for Residence Hall'

\$6,388.60."

(cont.)

(State Department of Education)

2- Bowie State Teachers College, Continued:-

d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Bowie State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.04.04-08 --

B. W. Hovermill Company, for resilient floor coverings in classrooms in the Main Administration Building. (Item 11) \$1,654.00

General Construction Loan of 1959 - Item 109 --

Allocation for Brawmer Z. Harding, Field Engineer I, for travel and incidental expenses in connection with inspections of construction of new Laboratory School. (M-2) 350.00 .

3- Coppin State Teachers College:-

a. The Board approved construction item 13 of the Department of Budget and Procurement's agenda, covering the following expenditures for Coppin State Teachers College:

General Construction Loan of 1958 - Item 116 List 7 \$ 449.30 .

b. The Board approved the following items from the agenda of the Department of Public Improvements, quoted as they pertain to the Coppin State Teachers College:

A-5 - "Reference is made to Landscape Architect appointments reported in this department's agenda of August 15, 1961 as Item A-1-M and A-1-Y to Knecht, Lloyd and Human. Since that presentation the firm has been dissolved, with two landscape architectural firms resulting as follows:

- 1 - Lloyd Associates
- 2 - Knecht and Human

"In arriving at the dissolution the members of the former firm agreed that the two (2) referred to appointments for State work would be retained by Knecht and Human. This arrangement is agreeable to this department, and it is requested that all records in connection with the appointment be changed from Knecht, Lloyd and Human to Knecht and Human."

P-4 - "Approval is requested for the execution of right-of-way agreement with the City of Baltimore in which there will be constructed by the City a sanitary sewerage facility to serve the Laboratory School Building. The right-of-way is as indicated on Bureau of Survey Plat RW-20-35054, copy of which accompanies the right-of-way agreement. The cost of construction of the sewer will be borne by the State. No reimbursement is involved in the granting of the right-of-way."

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Coppin State Teachers College, with payment to be made from the funds indicated:

Budget Program 13.04.08.04-08 --

John H. Hampshire, Inc., for furnishing and installing vinyl asbestos floor covering and black vinyl base in basement floor areas. (12-A) \$1,079.00

John H. Hampshire, Inc., for Change Order #1 to contract approved this meeting for furnishing and installing vinyl asbestos floor covering in basement areas. (C-7-C) 749.00

General Construction Loan of 1957 - Item 140 --

Simmers Construction Corp., for Change Order #1 to contract approved for conversion of basement area of Auditorium-Gymnasium Building for shop and storage use. (C-7-A)(approved 8-15-61) 1,112.00

Simmers Construction Corp., for Change Order #2 to contract approved 8-15-61 for conversion of basement area of Auditorium-Gymnasium Building for shop and storage use. (C-7-B) 1,498.00

General Construction Loan of 1960 - Item 138 --

Baltimore Contractors, Inc., for Change Order #4 to contract approved 3-14-61 for construction of Laboratory School, with fee to Tyler, Ketcham & Myers. (C-7-D) 103.50

(cont.)

(State Department of Education)

3c- Coppin State Teachers College, Continued:-

General Construction Loan of 1961 - Item 122 --

City of Baltimore, for construction of the meter vault in the installation of meter and water services to serve the new Laboratory School. (I-2-B)

\$2,538.19

General Construction Loan of 1961 - Item 124 --

Mannes F. Greenberg, for examination of title, preparation of deed and judgement reports for property at 2100 Warwick Avenue (Banks), option approved 6-12-61. (I-2-A)

156.00

General Wrecking Co., for razing stucco frame residence and shed at 2100 Warwick Avenue. (I-2-B)

890.00 .

4- Frostburg State Teachers College:-

a. The Secretary advised the Board of receipt of information of the settlement agreed upon for the wind storm damage to Allen Hall, Simpson Hall, Compton Hall and Gunther Hall at Frostburg State Teachers College on February 26, 1961 in a total amount of \$1,314.50. However, the deductible clause in the insurance policy reduces this amount by \$50.00 on each of the buildings involved in the loss, thus bringing the settlement to the State to \$1,114.50.

b. Mr. Backhaus requested approval under Agenda Item A-1, for the appointment of the M. D. Reinhart Agency for the appraisal and negotiation for the acquisition of properties in the block bounded by the south side of Beall Street, the west side of College Avenue, the north side of Maple Street and the east side of Park Avenue in Frostburg. Payment under this appointment will be based on \$15.00 per property for appraisal, and 3% of the purchase price if negotiation and acquisition are performed. The fund source is Item 108, General Construction Loan of 1961, "Acquisition of land for New Library".

The Board approved this request.

c. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Frostburg State Teachers College, payable from the funds indicated:

Budget Program 13.04.05.04-08 --

Alex J. Schute, for roof and sheet metal repairs at Frost Hall. (Item 13)

\$2,733.70

General Construction Loan of 1960 - Item 119 --

Harry G. Shupe, for appraisal and negotiation for acquisition of properties on Maple Street for site of women's dormitories, approved 9-6-60. (I-3-A)

1,653.00

General Construction Loan of 1960 - Item 120 --

Baltimore Photo and Blue Print Company, for blueprints in connection with alterations to Allegany Hall. (I-3-B)

6.48

Reproduction Specialties, for blueprints in connection with alterations to Allegany Hall. (I-3-C)

4.50

5- Salisbury State Teachers College:-

a. The Board approved construction item 14 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Salisbury State Teachers College:

General Construction Loan of 1957 - Item 130

Item 130

List 7

\$ 31.42

Item 130

List 8

428.40

Item 130

List 10

531.65

Item 130

List 12

205.25 .

b. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the Salisbury State Teachers College, with payment from the funds indicated:

General Construction Loan of 1960 - Item 125 --

Paul V. Downing, Inc., for concrete sidewalk from Music Building to Language Building. (Item 14)

\$1,064.00

Interstate Amiesite Corporation, for Change Order #2 to contract approved 3-14-61 for construction of roads, tennis courts and site improvements, with fee to Knecht, Lloyd and Human. (C-8)

1,475.68

(cont.)

(State Department of Education)

5b- Salisbury State Teachers College, Continued:-

General Construction Loan of 1961 - Item 115 --

Reproduction Specialties, for blueprints in connection with porch enclosure, President's residence. (I-4)

\$ 6.00 .

6- Towson State Teachers College:-

a. Mr. Backhaus presented to the Board, under agenda Item 24, the necessity for award of a contract for concrete box culvert and road widening at Towson State Teachers College in connection with the access road to the campus from the northwest (Alabama Road). Bids have been received for this work and recommendation was made that a contract be awarded to the Mercury Construction Company in the amount of \$3,494.00. However, it was stated that there are insufficient funds available to the college in either Construction Loan accounts or in budget accounts for the accomplishment of this emergency work.

After a discussion, the Board approved award of contract to the Mercury Construction Company, in the amount of \$3,494.00, for this emergency work, and approved a tentative allotment of funds from the General Emergency Fund, pending the ability of the school to find other funds in its current budget appropriations or from new appropriations. Pending a determination of the funds which will be provided, the contract is to be charged to budget program 13.04.07.04-08.

b. The Board approved construction item 15 of the agenda of the Department of Budget and Procurement, covering the following expenditures for the Towson State Teachers College:

General Construction Loan of 1958 - Item 111

List 9

\$ 469.68 .

c. The Board approved item P-1 from the agenda of the Department of Public Improvements, quoted as it pertains to the Towson State Teachers College:

"Approval is requested for execution of Right-of-Way Agreement whereby the State grants to Baltimore County a triangular right-of-way approximately 7½' wide at the base by 100' long along the south property line of Towson State Teachers College which is a portion of a 15' storm drain easement. The purpose of this right-of-way is for the construction by the County of a covered storm drainage system. No payment is involved. The agreement has been approved as to legal form and sufficiency by the State Law Department and as to intent by this Department and the Department of Education."

d. Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for Towson State Teachers College, with payment to be made from the funds indicated:

The Baltimore Asphalt Block and Tile Company, for repair of cinder track. (15-C)

\$3,620.00

\$1,000.00 - 1962 Budget 13.04.07.04-08

2,620.00 - Contribution by Men's Athletic Assoc.

Budget Program 13.04.07.04-08 --

Henry A. Knott Remodeling Co., Inc., for emergency repairs on a time and material basis to the built-in gutter and soffit on the President's residence. (15-A)

NOT TO EXCEED

1,250.00

H. Landergren Painting & Decorating Co., Inc., for interior painting in the Amin Corridor and four stairwells of Stephens Hall. (15-B)

4,267.00

General Construction Loan of 1958 - Item 112 --

Harry T. Campbell Sons Corporation, for stone surfaced parking area, with acceptance of Base Bid and negotiated eliminations. (Item 1)

6,684.00

General Construction Loan of 1961 - Item 120 --

H. S. T. White, Inc., for Change Order #3 to contract approved 6-12-61 for remodeling the Old Laboratory School and a portion of the Main Administration Building, with fee to Edward Q. Rogers. (C-9)

621.00 .

STATE DEPARTMENT OF HEALTH:

1- The Secretary brought to the attention of the Board an application which had been submitted to the State Department of Health, under the provisions of Chapter 741, Section 5, of the Acts of 1957 and as amended by Chapter 25 of the Acts of 1960, by agency for allocation of funds, to be payable out of monies appropriated by the said law, to supplement monies provided by the municipality and the United States.

After due consideration of this application, recommended by the State Department of Health, the Board approved the following allocation, based on the figures submitted by the department:

The Mayor and City Council of Havre de Grace, Project WPC-MD-42	
Total estimated cost	\$860,000.00
Federal Grant	200,000.00
State Grant	200,000.00.

STATE EMPLOYEES:

1- See: Comptroller of the Treasury) of these Minutes.
Patuxent Institution)

2- The Board approved extension of sick leave in the following:

Comptroller of the Treasury - Carroll E. King, Auditor II in the Admissions Tax Division, for a period of three months from September 14, 1961. If employee is still unable to return to duty, it is suggested his case be reconsidered.

Montebello State Hospital - Frances E. Grove, Director of Nurses, for a period of three months from July 20, 1961. If this employee is still unable to return to duty at the end of this period, it is suggested that she be given a physical examination to determine her ability to remain in the State service.

Maryland House of Correction - Joseph L. Steen, employee, for a period of thirty days from August 31, 1961 additional extension.

STATE OFFICE BUILDINGS - BALTIMORE:

1- The Board approved construction item 9 of the agenda of the Department of Budget and Procurement, covering the following expensitures for the State Office Buildings-Baltimore:

General Construction Loan of 1952 - Item 1	- List 163	\$ 341.55 .
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2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Office Buildings, Baltimore, with payment to be made from the funds indicated:

Budget Program 06.03.00.61-19 --

Wylie, Inc., for mechanical and electrical alterations and additions for the I.B.M. Section of the Comptroller's Office on the second floor of the State Office Building, Baltimore, with fee to H. Walton Redmile & Associates.(22)	\$12,170.00
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H. Walton Redmile and Associates, Engineers, for the design of mechanical and electrical alterations and additions for the I.B.M. Section of the Comptroller's Office on the second floor of the State Office Building, Baltimore.(A-7)NOT TO EXCEED	3,000.00
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Budget Program 06.17.00.61-61 --

Webster Waterproofing Company, for Change Order #1 to contract approved 7-10-61 for caulking at the Main Building and the State Roads Building. (C-3)	200.00
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Louis J. Otremba, for additional lighting in the State Office Building, Baltimore. (Item 9)(Acceptance of low Base Bid, Alt. A and Alt. B)..	5,198.00 .
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STATE PROPERTY:

Upon the recommendation of the Department of Budget and Procurement, the Board approved the disposal and/or transfer of the following items:

Department of Assessments and Taxation - desk	\$ 5.00
State Bank Commission - typewriters	130.00
Boys' Village of Maryland - livestock and farm equipment	1,386.99
Civil Defense Agency - wrecked automobile	69.00

(cont.)

(State Property)

Comptroller of the Treasury - typewriters	\$ 407.50
Maryland House of Correction - livestock and grains	4,241.71
State Board of Cosmetology - hair dryer	32.00
Crownsville State Hospital - livestock, office equipment and scrap	466.42
Eastern Shore State Hospital - livestock	295.58
Department of Forests and Parks - farm tractor	1,050.00
Department of Game and Inland Fish - game pen	50.00
State Department of Health - office and laboratory equipment	142.56
Henryton State Hospital - livestock	3,536.15
Military Department - office equipment	85.00
Morgan State College - motor vehicle and office equipment	450.00
Department of Motor Vehicles - motor vehicle	319.00
Mt. Wilson State Hospital - livestock	817.80
Patuxent Institution - dental unit	473.32
Department of Maryland State Police - kitchen equipment	450.00
Maryland Port Authority - scrap	75.00
State Department of Public Welfare - office equipment	20.00
Maryland State Reformatory for Males - livestock	4,040.52
State Roads Commission - scrap, office and road equipment	1,720.87
Rosewood State Training School - scrap	933.17
St. Mary's Seminary Junior College - scrap	1.00
Springfield State Hospital - office equipment	101.00
Spring Grove State Hospital - farm equipment and scrap	802.69
Coppin State Teachers College - office equipment	150.00
Towson State Teachers College - typewriter	38.50
Maryland Training School for Boys - farm equipment and livestock	1,746.38
University Hospital - office equipment	50.00
Victor Cullen State Hospital - livestock	222.38
Bureau of Mines - motor vehicles	2,700.00
Public Service Commission - office equipment	31.10
Spring Grove State Hospital - office and farm equipment	125.00

Crownsville State Hospital - removal from inventory and raze one old sweet potato house (Building No. 14) which was partially destroyed by fire on June 2, 1961 and all salvageable materials removed.

State Department of Assessments and Taxation - removal from inventory and junk items of office equipment which are no longer usable.

Boys' Forestry Camp - Green Ridge - removal from inventory several items of miscellaneous equipment which are no longer usable.

State Department of Education - removal from inventory an executive chair which was transferred to Coppin State Teachers College.

State Department of Health - removal from inventory and transfer to other State agencies several items of surplus office equipment.

State Department of Health - removal from the inventory of Henryton State Hospital one undercar coal loader which has been transferred to Bowie State Teachers College. Also, removal from inventory of Victor Cullen State Hospital and junk one Sturtevant steam engine and induced draft multivane fan, which are no longer usable.

State Insurance Department - removal from inventory and junk several items of miscellaneous office equipment which are no longer usable.

Maryland State Board of Motion Picture Censors - removal from inventory two file cabinets (6x9) which have been transferred to the Department of Budget and Procurement - Central Duplicating Service, and to junk five very old files which are no longer usable.

Commissioner of Personnel - removal from inventory and junk five file cabinets which have been replaced and are in very bad condition.

Department of Maryland State Police - removal from inventory seven transmitter-receiver units which have been either transferred to another State agency, damaged beyond repair or lost.

State Department of Public Welfare - removal from inventory of the Baltimore City Department of Public Welfare two cylinder racks which are no longer in use and beyond repair.

(cont.)

(State Property)

Rosewood State Training School - removal from inventory and junk several items of miscellaneous equipment which are no longer usable and beyond repair.

Western Maryland State Hospital - removal from inventory one copy of the book "Standard Nomenclature of Diseases and Operations" which has become obsolete and has been replaced. . .

Department of Mental Hygiene - removal from inventory and transfer several items of office furniture to Spring Grove State Hospital.

STATE RECORDS:

1- The Comptroller brought before the Board the question of preserving and safeguarding the State Land Records now on microfilm. Quoting from a report of the Hall of Records-Records Management Division, dated September 18, 1961, the Comptroller stated that the Land Records from 1850 to date total 10,702 rolls of microfilm; and that Wills from 1850 to date total 298 rolls of microfilm. It is estimated that to duplicate these 11,000 rolls of 35MM. microfilm, at \$6.00 per roll, will cost approximately \$70,000.00.

eco

In view of the serious international situation existing at this time, the current emphasis being placed upon Civil Defense, the Comptroller recommended that \$70,000.00 be made available from the General Emergency Fund to duplicate the above records, and that the records be stored in some safe-place out of the calculated danger bomb area.

The Governor pointed out that on Thursday, September 28, 1961, there would be a meeting in Annapolis concerning Civil Defense. He suggested that the Comptroller attend that meeting, with this and other information which he has been developing in connection with Civil Defense. It was suggested that in view of the pending meeting no action be taken on the recommendation made by the Comptroller, at this time.

2- The Board approved the following records retention schedules submitted by the Hall of Records, under date of September 13, 1961, under the provisions of Chapter 436, of the Acts of 1953:

Montgomery County,

County Board of Appeals	C-200
Montgomery County Council	C-201
Department of Recreation	C-202
Purchasing Office	C-203
Department of Public Libraries	C-204
Department of Public Safety, Division of Civil Defense	C-205
Office of Information and Research	C-206
Department of Finance: Division of Assessments	C-207
Insurance and Property Office	C-208
Division of Revenue and Disbursements	C-209
Department of Inspection and Licenses:	
Division of Building-Inspection	C-210
Office of the Director	C-211
Division of Zoning, Permits and Licenses	C-212
Animal Shelter	C-213

STATE ROADS COMMISSION:

1- The Secretary advised the Board of the following fires which had occurred at the State Roads Commission right-of-way properties:

August 16, 1961, Former Jack Shapiro property, Contract #P-732-1-320, R/W Item #31997, 10 Southern Avenue, Capital Heights - damage, scorching and two small holes in rear of store.

August 29, 1961, Former Jane S. Printz property, Contract #P-722-13-320, R/W Item #44167, Capitol Beltway Baltimore-Washington Parkway to the Defense Highway - no extensive damage.

2- Upon the recommendation of the Department of Public Improvements, the Board approved award of the following contracts for the State Roads Commission, with payment to be made from the funds indicated:

Budget Program 08.01.00.38 --

Emjay Engineering and Construction Co., Inc., for Change Order #1 to contract approved 8-15-61 for renovation of Field Engineering Building, Chestertown. (C-22) \$4,565.00

F. A. Taylor Company, for new roof, garage building, 3202 Southern Avenue, Baltimore 14, Maryland. (Item 21) 5,783.00 .

(University of Maryland)

7- Continued:-

General Construction Loan of 1961 - Item 138 --

University Working Fund Account, for additional expenses in
connection with settlement for the Orvin property, approved
5-15-61 and 8-15-61. (I-1-A)

\$ 10.16

McNeill Surveyors, Inc., for outline survey of the Orvin Tract
on Metzert Road, approved for purchase 5-15-61. (I-1-B)

268.50 .

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Ludwig H. H. H.
Secretary.